Community Service Project Proposal:

Provide the name of the organization with which you will be fulfilling your community service requirement.

Provide the contact information: address of the organization, phone number of the organization, organization’s email address, who will be supervising your hours, their specific phone number and/or email address.

What is the mission statement of the organization you will be volunteering with?

In a paragraph or two, explain what you will be doing for the organization.

What is your timeline for fulfilling the community service requirement? How many hours per month? When will you be volunteering your time?

At the bottom of your proposal, print the following:

I agree to provide 24 hours of community service to the organization of \_\_(fill in organization name) \_\_. I will be supervised by \_\_(fill in supervisor’s name)\_\_, who will contact Mr. Collingsworth at scollingsworth@pittsfield.net if there should be any issues with my volunteer work.

Student’s Name: (please print your name here)

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s Name: (please print Supervisor’s name here)

Supervisor’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please print three copies of your proposal, sign them, have the person agreeing to supervise you sign them, return a hard copy to me, offer the other hard copy to your supervisor and keep the third for your Senior Scrapbook.